TERREBONNE PORT COMMISSION

**MINUTES**

**December 13, 2022**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Steve Crispino, Greg Landry, John DeBlieux, Dan Davis, Andrew Blanchard, Joe Caldwell and Bill Purvis

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Stevie Smith – All South, Amber Plessala, Dustin Rabalais and Kyle Clark – T. Baker Smith, David Waitz, Craig Hebert**

###### Media: None

###### Guests: Kristine Judge and Colby Bosserman with the US Coast Guard, Doug Cheramie, Norby Chabert and Dan Claitor, Chris Erny

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino, President, called the meeting to order and led with the invocation by Greg Landry and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – The Chairman invited Chris Erny to the podium to accept an award for his years of service. Chris thanked everyone and said that he misses working with everyone. He believes that the Port is a great economic tool and thinks there is a lot more to be done for the community. He thanked the executive director for his efforts. Dan Davis discussed he and Chris’s journey of growth on the board.**
3. **APPROVAL OF MINUTES AND ABSENCES**
   1. **A motion by Greg Landry and seconded by Bill Purvis approving the minutes of the November 8, 2022 regular meeting. No opposition. Motion passed.**
   2. **Nominations for election of officers were opened. A motion by Dan Davis and seconded by Andrew Blanchard to nominate Bill Purvis as President, Steve Crispino as Vice President and Greg Landry as Secretary. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of November 2022 on a motion by Andrew Blanchard and seconded by Bill Purvis. No opposition. Motion passed.**
   2. **A motion by Bill Purvis and seconded by Joe Caldwell to approve the 2022 budget amendments and adopt the 2023 proposed budget. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion – David gave a brief update. CBP is just waiting for the security equipment to be installed. A motion by Dan Davis and seconded by John DeBlieux to approve change order no. 1 in the amount of $54,894.83. No opposition. Motion passed.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. They are continuing with the pipeline surveys. The pipeline companies will be contacted in January to set up face to face meetings. A motion by Andrew Blanchard and seconded by Greg Landry to approve the GIS invoice in the amount of $64,248.12. No opposition. Motion passed.**
      2. **HNC Maintenance Dredging (Corp) – David discussed his report. The dredge for the inland reach was awarded to Apollo Environmental Strategies Inc. They plan to begin this Thursday, weather permitting. 515,000 cubic yards will be removed at a cost of $4.9M. GIS will survey Short Cut Canal and get a quote from Apollo to dredge. A quote for 15 ft and a quote for 17 ft will be obtained and presented at the January meeting. The Bay Reach has reports of silting in. Ray Newman was asked to dredge that area and they may be able to award a contract by the end of January.**
      3. **HNC Rock Jetty – Nothing to report.**
      4. **Port Pump – The pump is in and they are trying to schedule installation.**
      5. **Corp Mat Demonstration Project – Nothing to report.**
      6. **Norby Chabert was present to discuss his agreement for services. A motion by Bill Purvis and seconded by Dan Davis to hire Claitor and Chabert as a lobbyist in the amount of $50,000 per year for the year 2023. John DeBlieux abstained. Motion passed.**

**VI.Amber Plessala with T. Baker Smith discussed sewer system upgrade options. The tenants currently each have their own systems. It would be beneficial for the future of the Port to have a community sewer plant. Amber discussed tying into the Parish system and the Port having their own system at the end of the road. Pricing will be presented at the January meeting.**

**VII.David discussed the Louisiana Economic Development Site Certification process. There are 35 vacant acres next to Performance. The Port can apply for a grant to pay 50% of the costs involved in becoming site certified.**

**VIII. Kyle Clark with T. Baker Smith presented a channel program demo to the board regarding their user-friendly system. He plans to set up a meeting in January to get more in depth with the program.**

**VIX. David gave an update on the Walter Land property donation. The soil disposal site will reduce the mitigation. A motion by John DeBlieux and seconded by Andrew Blanchard to designate the executive director to sign and execute the property donation. No opposition. Motion passed.**

**X. David gave an update on the Lois Road property donation. It has been determined that the property behind Acadian school is residential property.**

**XI. David gave an update on the Chet Morrison waterfront development project. If we proceed under the Economic Development Corporation, Chet Morrison would need to provide financial statements due to EDC not having any funding. David and the Chairman will set up a meeting with Shawn Toups to discuss further.**

**XII. David discussed two estimates from AllSouth prepared for the boat launch/dock repairs. Estimates from contractors will be obtained.**

**XIII. EXECUTIVE SESSION – A motion by Andrew Blanchard and seconded by Dan Davis to enter into executive session at 1:15. No opposition. Motion passed. A motion by Greg Landry and seconded by Dan Davis to return to regular session at 1:28. No opposition. Motion passed.**

**XIV. A motion by Bill Purvis and seconded by Joe Caldwell to authorize the Chairman to engage in an attorney agreement for the Hurricane Ida claim as discussed in executive session. No opposition. Motion passed.**

**XV.COMMITTEE REPORTS – John DeBlieux would like for the Marketing Committee to meet (David, John, Greg and Bill)**

**XVI.COMMISSIONER’S COMMENTS – None**

**XVII.STAFF REPORT – David discussed the need to move the January board meeting. The January board meeting will be moved to January 17th. He advised that the 2023 engineering agreements have went out in the amount of $25,000. David advised that our current insurance company will need to provide the quote due to the open insurance claim. David advised that Onshore plans to come on Thursday to repair the lettering on the building.**

**ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Bill Purvis and seconded by Greg Landry. The meeting was adjourned at 1:33 pm. No opposition. Motion passed.**